

## Criteria for ATLAS Membership (2018)



1. Registered, based and active in the UK, the Channel Islands and/or the Republic of Ireland
2. Three year minimum trading period in lightning protection or steeplejack work
3. Financial stability
4. Provision of three industry trade references at senior manager or director level
5. Appropriate levels of Employer's, Product and/or Public Liability and/or Professional Indemnity insurances as applicable
6. Compliance with all relevant legislation
7. Training of the workforce equivalent to a minimum of 1% of the total basic hours worked by all employees

### Contractor Member Applicants Only

8. Provision of details of three lightning protection and/or steeplejack contracts successfully completed within the last 12 months
9. Certification from a Safety Schemes in Procurement (SSIP) member scheme if based in the UK. Applicants based outside of the UK will be asked to demonstrate that they meet current Health & Safety legislation.
10. Operation in accordance with relevant British, European and International Standards
  - Lightning Protection – a recent design, specification and testing which includes the following items:
    - Original job specification
    - Pre-contract method statement and RAMS
    - Design and design calculations
    - Completion information (certificate, readings, drawings and O&M)
  - Lightning Protection – BSEN: 62305 accreditation held by a minimum of one employee
  - Steeplejack – Provision of a copy of a specification for a recently completed job
11. Provision of the following B&CE benefit schemes, or equivalent, for employees:
  - ✓ B&CE Life Cover  
*An equivalent scheme would match the current B&CE minimum payment in the event of an accidental fatality occurring either at work, or whilst travelling to or from work, or the minimum B&CE payment in the event of a death at any other time due to any other circumstance*
  - ✓ B&CE Accident Cover  
*An equivalent scheme would provide payments for injuries at a comparable level to current B&CE rates in the event of an accident either at work, or whilst travelling to or from work.*
12. CITB levy registration, if in scope
13. Membership of the Steeplejack and Lightning Protection Training Group (if based in the UK)
14. Registration with CSCS, a CSCS affiliated scheme (including FAS), or equivalent European scheme for at least 75% of operational staff engaged in lightning protection and steeplejack work with appropriate cards
15. Compliance with the National Joint Council Working Rule Agreement, or equivalent, as a minimum

ATLAS charges an application fee of **£400+VAT** for Members and Associate Members, and **£50+VAT** for Professional Advisors, which is payable upon submission of the application and is non-refundable.

Any Member applicant that satisfies all the criteria other than the three year minimum trading period in lightning protection or steeplejack work will qualify for Affiliate Membership.

On acceptance into membership, companies are also required to:

- Comply with the ATLAS Constitution, the ATLAS Code of Conduct and the ATLAS Complaints Procedure.
- Notify ATLAS of any changes in company registration within 14 days of occurrence:
  - Company registration number or trading title
  - Directors
  - VAT registration number.
- Submit on an annual basis the following information to ATLAS:
  - Insurance details
  - Accident figures
  - Training records.

## **ATLAS Subscriptions Policy**

Companies are required to pay an annual membership subscription to ATLAS.

The ATLAS membership year runs from 1 January to 31 December and all ATLAS members are invoiced for their standard membership subscription on 1 January.

The following rates of standard membership subscription have been agreed by ATLAS Council for the current membership year (2018):

<b>Category of Membership</b>	<b>Standard Membership Subscription</b>
Member*	£1,337
Associate	£1,337
Professional Advisor	£116

*\*Affiliate subscription is 50% of the Member subscription rate (£668.50).*

In addition to the above standard membership subscription, an additional variable subscription is charged on 1 July as follows to Members and Affiliate Members based on turnover for the previous year:

<b>Turnover</b>	<b>Additional Variable Subscription</b>
Less than £500,000	None
Between £500,000 and £999,999	25% of standard subscription
Between £1 million and £2 million	65% of standard subscription
Between £2 million and £5 million	125% of standard subscription
Between £5 million and £10 million	175% of standard subscription
Between £10 million and £20 million	200% of standard subscription
Above £20 million	300% of standard subscription

The additional variable subscription is not applicable to Associate Members and Professional Advisors.

### **Membership Discounts**

Contractor Members who use ATLAS Secure, provided through Absolute Insurance, are entitled to the following discounts on their subscriptions:

<b>Turnover</b>	<b>Discount</b>
Less than £500,000	10% off annual subscription
Between £500,000 and £1 million	20% off variable subscription
Between £1 million and £2 million	20% off variable subscription
Between £2 million and £5 million	20% off variable subscription
Between £5 million and £10 million	20% off variable subscription
Between £10 million and £20 million	20% off variable subscription
Over £20 million	20% off variable subscription

If, on joining, the Contractor Member already uses Absolute Insurance's services, they should inform ATLAS to ensure that the relevant discount is applied prior to invoicing.