

# ATLAS Accreditation Session BSEN 62305: 2011

Manchester - November 2018



ATLAS is delighted to announce an Accreditation Session on BS EN 62305, the recognised British Standard for the design, installation and testing of lightning protection systems, for those who have not previously sat the accreditation, or for those who would like to re-sit the examinations. The training will be provided by Sean Passant of ATLAS member DEHN UK.

The Accreditation Session is designed for those with no prior knowledge or training on either the 2006 or 2011 standard and will prepare the candidate to sit the accreditation exam. The session will be limited to 26 delegates to keep opportunities for discussion with the instructors to a maximum.

## Gain Accreditation

The course will feature two days of training with a further day and a half of examinations the following week for candidates who would like to receive accreditation. Candidates who successfully complete the course and both examinations will receive an accreditation certificate valid for five years.

## Course Details

The Accreditation Session will take place on:

**Wednesday 7 & Thursday 8 November – Training Course**  
**Wednesday 14 & Thursday 15 November – Examinations**

**Mercure Manchester Piccadilly Hotel, Portland Street, Manchester, M1 4PH (Training)**

**Renaissance Manchester Hotel, Blackfriars Street, Manchester, M3 2EQ (Examinations)**

For ATLAS members, each accreditation session is priced at:

- **£540 (£450 + VAT) (training course only)**
- **£780 (£650 + VAT) (training and examinations parts 1 – 4)**

If you have previously undertaken the full course and wish to re-sit examinations only, a limited number of places will be available at a cost of:

- **£240 (£200 + VAT) (examinations parts 1 – 4)**

**Please note that ATLAS no longer offers this course to non-ATLAS members, unless you have a membership application in progress.**

# ATLAS Accreditation Session BSEN 62305: 2011

## Manchester - November 2018



**ATLAS**

### Book Now!

To book places on the Accreditation Sessions, please complete the booking form overleaf and return with payment to ATLAS at [info@atlas.org.uk](mailto:info@atlas.org.uk). If you would like to book more than two places, please contact us directly to check availability.

### Company Details

<b>Company Name</b>	
<b>Contact Name</b>	
<b>Telephone</b>	
<b>Email</b>	

### Candidate Details

<b>Name</b>	<b>Email Address</b>	<b>Training Required</b> <i>(please tick as appropriate)</i>
		Training course only
		Training and exam parts 1- 4
		Re-sit examinations parts 1- 4
		Training course only
		Training and exam parts 1- 4
		Re-sit examinations parts 1- 4
		Training course only
		Training and exam parts 1- 4
		Re-sit examinations parts 1- 4

*If any candidates have any dietary or other requirements that we should be aware of, please let us know when you submit this form.*

### Payment

An invoice for the amount of £\_\_\_\_\_ will be raised in the company name listed on receipt of this booking form, and sent to the email address listed above.

# ATLAS

# ATLAS Accreditation Session BSEN 62305: 2011

Manchester - November 2018



## Terms and Conditions

Your place will be confirmed upon making this booking but payment must be received at the latest 30 days from receipt of the invoice date or **in advance** of the training course, whichever is the sooner and regardless of booking date. Payment can be made as follows:

**BACS:** ATLAS, Barclays Bank plc, Sort Code 20-63-25, Account Number 50831107, SWIFT/BIC BARCGB22, IBAN GB81 BARC 2063 2550 8311 07

Please make sure you quote the invoice number in any correspondence.

## Cancellations

Cancellations must be received in writing via email to [info@atlas.org.uk](mailto:info@atlas.org.uk) and must contain the full booking details including delegate and organisation name and contact details. Your cancellation will be confirmed in writing to the fee payer along with an invoice for any outstanding fees due.

The following charges will apply if you wish to cancel a booking for a training course:

- For the period of nine days or less prior to the course start date, no refund/credit will be given, any outstanding fees must be paid regardless of attendance
- For the period of 10 days or more prior to the course start date, a full refund/credit will be given.

## Substitute attendees

A place at a training course can be used by a substitute attendee at no extra charge. Please email [info@atlas.org.uk](mailto:info@atlas.org.uk) with details of the original attendee and the nominated substitute's details, including name, job title, organisation, email address and telephone number.

## Course dates, venues and postponement

ATLAS reserves the right to alter course dates, venues and locations where necessary without liability. As much advance notice will be given as possible via the attendee's email address provided at time of booking. If the delegate is unable to attend the course at the revised location or date, ATLAS will refund/credit 100% of the delegate fee or offer a credit for a future course.

In the event of cancellation, a full refund/credit will be offered.

ATLAS cannot offer refunds for cancellations due to circumstances outside its control; including adverse weather conditions, transportation issues, major incidents or industrial action. ATLAS will not be liable for any other costs incurred including (for example) travel charges or any consequential damages, even if advised of these costs.

## Other terms

ATLAS does not accept responsibility for attendees' personal belongings or valuables, for example laptops or communications devices, brought to courses. These remain the responsibility of the individual attendees.

ATLAS reserves the right to remove any attendee from their course should their behaviour be deemed inappropriate. In such event, no refund of course fees or other costs will be made.

# ATLAS